



How To Create The Schedule

This section will walk you through setting up your wedding schedule in detail. Please note the **Schedule Page** is automatically connected to both the **Event Info Page** and the **RSVP Page**.



Event Details

While the Schedule Page gives a **day-by-day breakdown** of events, it automatically **duplicates the full weekend itinerary** into the **Wedding Details** section. Use the **Schedule Page** as your main hub to **create and edit** all event details.



RSVP Page

The Schedule Page also connects to your RSVP options. This means you can collect RSVPs for **more than just the wedding** — for example, for your **welcome party, rehearsal dinner, or brunch**.

Steps to Create Your Schedule

1. Go to **My Events**.
2. Tap **View Details**.
3. Click on **Schedule**.
4. Tap **Add New Daily Schedule**. This is where you'll add details for each event happening, such as the **rehearsal dinner, welcome party, ceremony, reception**, and more.
5. Fill out the **prompts**. You can even include **attire details** to help guests know what to wear.
6. Use the **Notes section** to add any extra details or helpful information here.
7. When finished, click **Done**.



Tips & Tricks

- Be as **specific** as possible!
Let guests know if you're hosting events the night before, like a **welcome party** or **family dinner**. Include **start and end times** for the ceremony, cocktail hour, and reception — those details are often a mystery!
If you're having a **destination wedding**, don't forget to add excursions, brunches, or other group activities.
- Use the **Notes section** to share:
 - **Links (URLs)** for directions, reservations, or excursion signups.
 - **Location details** — for example, “2nd floor,” “gardens,” or “outdoors”