### **Step-by-Step Instructions:**

- 1. Go to **My Events**.
- 2. Tap **View Details**.
- 3. Click on **Guests**.
- 4. Tap **Invite Guests**.
- 5. You'll have three options for how to invite your guests:
  - Directly through your **phone's contact** list
  - Share a **mobile link**
  - Share a **QR code**
- 6. You can edit the **invitation note** or use the suggested copy provided. (This note is included when you send through **contacts** or when sharing your event **link**.)



## 💡 Tips & Tricks

- If you choose to share your mobile link, remember this app is **mobile-only** links won't open properly on a desktop or in an email viewed on a computer.
- When sending through your **phone's contact list**, the app can send **automated text reminders** to anyone who hasn't RSVP'd yet.
- For **QR codes**, include a small note on physical invitations **reminding guests**: "If you have a plus one, they should also scan the QR code to RSVP."

#### **Direct Through Contact List**

- Works similarly to an Evite you can select multiple contacts at once.
- The Invitation Note you customize will be sent to all selected contacts.
- **Benefits:** 
  - Person's name automatically appears in your Guest List as "Pending" until they RSVP.
  - Edit contact names if needed (e.g., "Aunt Susie"  $\rightarrow$  "Susie Brown").
  - Invitations are sent via text from The Wedding App system, not your personal number.
  - You can also add plus ones directly when inviting this way.

## Mobile Link

- You have two options when sharing your event link:
  - **Share Link:** Sends the invitation note and the event page link.
  - **Copy Link:** Copies your event link only (no note attached).
- Both are great options if you want to send personal or group messages through your own text or messaging app.

### **QR** Code

- A unique QR code is automatically generated when you create an event.
- Click **Share QR Code** to view or save the image.
- Recommended for physical wedding invitations.

# Other Helpful Tools in "Guests" Widget (Guest Management Tab)

- **+1 Management:** Add or edit plus ones for any invited guest.
- **Export Guest List:** Download your entire guest list as an Excel file.
- **Failed Invitations:** See any invites that didn't send successfully (for example, invalid phone numbers).
- **Match Guests:** Link separate RSVPs together perfect for connecting plus ones and keeping your seating chart organized.
- **Send Reminder:** Sends reminder texts only to guests invited via Contact List who have not yet RSVP'd.